

**Community Living Guelph Wellington**

**Joint Health and Safety Committee Meeting #142**

**Wednesday November 16, 2016**

**Fergus Base 1:30pm-3:30pm**

**Chair-Sandra Livingstone/Minutes-Michele Williams**

**In attendance:** Chris Bell, Sandra Livingstone, Michele Williams, Pauline Nizolek, Meigan Tindall, Jodie Lind, Heather Grimes, Tricia Vogel, George Wilson, Kim Morrison.

**Regrets:** Rodrigo Arango.

- 1: Meeting called to order at 1:37pm
2. Approval of Agenda
3. Minutes from meeting #141 September 21, 2016 approved.
4. Business arising from previous minutes

139.1- Risk assessment to be discussed next meeting. (Tricia)

140.7-Revisions to violence in the workplace report from MOL info session. D380- Updated policy Workplace Harassment and Bullying Prevention. Tricia reviewed these updates.

Discussions as to who the policy relates to and who it covers. Tricia will investigate this.

141.6 - Workplace Inspection Recording form to be updated. Chris will send email for IT to update.

**5. New Business**

142.1 furnace filters-Don't buy high end filters (too dense, and make furnace work harder.)

To be replaced Bi-monthly, check and date monthly. This is for the homes that don't have outside companies maintaining and servicing their furnaces.

142.2 Workplace designated smoking areas. A subcommittee of JHSC will be looking into this further to clarify. Many things to consider such as private home, public facility, applies to staff or residents etc.

142.3-JHSC meetings and minute takers for 2017 confirmed. January 18-Rodrigo, March 22-Tricia, May 17-Jodie, July 19 –George, September 20-Michele, November 15-Heather.

Chris will book the Fergus base for meetings.

142.4 Distributed Risk Assessments for Cluster 1 health and Safety reps to review.

6. Monthly inspections and concerns... Will the List of First Aid/CPR/NCI Certification training only on Kronos? Or is it to be updated board.

7. Tricia will email Thursday November 17<sup>th</sup> workplace Accidents and injury reports/hazard reports/violence in the workplace.

8. Review Rep list

Kim Morrison to replace Pauline Niziolek

Jennifer Sharman to replace Megan Tindall

9. Other business/info

10. Adjournment at 3:16pm

Next meeting: January 18, 2017. Fergus Base 1:30-3:30

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Chris Bell Co- Chair JHSC

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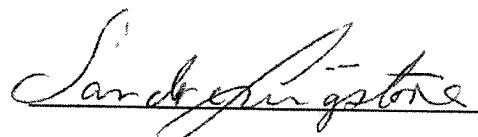
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