

Relief Schedule

Relief must work 2 direct support shifts within four (4) pay periods

Pay Period Start Date	Pay Period End Date
NOV 07	JAN 01/20
NOV 21	JAN 15
DEC 05	JAN 29
DEC 19	FEB 12
JAN 02	FEB 26
JAN 16	MAR 11
JAN 30	MAR 25
FEB 13	APR 08
FEB 27	APR 22
MAR 12	MAY 06
MAR 26	MAY 20
APR 09	JUN 03
APR 23	JUN 17
MAY 07	JUL 01
MAY 21	JUL 15
JUN 04	JUL 29
JUN 18	AUG 12
JUL 02	AUG 26
JUL 16	SEP 09
JUL 30	SEP 23
AUG 13	OCT 07
AUG 27	OCT 21
SEP 10	NOW 04
SEP 24	NOV 18
OCT 08	DEC 02
OCT 22	DEC 16
NOV 05	DEC 30
NOV 19	JAN 13/21
DEC 03	JAN 27
DEC 17	FEB 10

Eg: If employee worked Nov 07 and Dec 25 they would fulfill their requirement for start date Nov 7 - Jan 1/20 and Dec. 25th would count as one shift towards the next revolving pay periods from Nov 21 - Jan 15/20

As per our collective agreement relief must work 2 direct support shifts in 4 pay periods. These pay periods are revolving. The dates provided show you that you need to work 2 shifts between the start and end dates on a continuous basis

Collective Agreement Article 11.06 g

If a Relief Employee, does not work a minimum of two (2) direct support shifts for four (4) consecutive pay periods, provided shifts were offered during that period. Relief employees can request via their immediate supervisor to train/orient at alternate programs which may be approved based on operational needs.