

*Vision: People with developmental disabilities live their best life.*

*Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.*

*Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence*

Attendees: Meigan Tindal, Cindy Moir, Sandra Livingstone, Jodie Lind, Joan Beauregard, Rodrigo Arango, Michele Williams McNeil, Jason Thornton, Cheryl Bourque-Turner, Kayla Anderson

Regrets:

Chair: Jodie Lind


Recorded by: Jason Thornton


	<b>AGENDA ITEM</b>	<b>MINUTES</b>
1.	Call to Order	1:35pm
2.	Approval of Agenda	Approved
3.	Approval of Previous Minutes: (Mtg #182 dated Sept 13, 2023)	Approved
4.	Business Arising from Previous Minutes	
162.1	COVID-19 Process for JHSC and IPAC -ongoing-update	<ul style="list-style-type: none"> <li>Revisit IPAC in Jan 2024 to determine fit within H&amp;S, role of champion, framework of information flow</li> </ul>
163.7	Violence in the Workplace Surveys for 2023	<ul style="list-style-type: none"> <li>2024, Survey draft reviewed with some suggestions</li> <li>Time frame of survey discussed: Dec 1, 2022- Dec 1, 2023</li> <li>Survey to be out for 2023 by Dec 1 – mandatory for all employees to complete</li> </ul>
178.1	2023 Committee Goals and Recommendations	<p>on-going:</p> <ul style="list-style-type: none"> <li>Violence in the Workplace trends – completed</li> <li>Asbestos Awareness - complete</li> <li>Pest Management Policy – being drafted</li> <li>Psychological Health &amp; Safety – A supervisor is being certified to teach Psychological First Aid. Uses approach of Look, Listen, Link and Live. DSP training to be offered in 2024. Discussion also took place around psychosocial risk factors in the workplace and how we need to incorporate that for moving forward.</li> <li>Vehicle circle check form to be revised (SA07) – add checking accessible parking pass to the</li> </ul>

		form. Once changed, new form will be uploaded online.
178.3	Policy reviews for 2023	<ul style="list-style-type: none"> <li>G260, G130 and G220 – committee to give feedback on revisions by Nov 24, G310 – completed, just needs reformatting and revision date updated, then posted online</li> </ul>
181.4	Health & Safety Awareness weeks	May 2024 for H&S – deferred to January 2024 Oct 2024 for IPAC
5.	New Business	<p>183.1 - Policy Review for 2024 defer to Jan 2024</p> <p>183.2 - 2 worker reps shared what they learned at the CUPE H&amp;S Conference they attended. Psychosocial component was prominent and how to encourage involvement in H&amp;S.</p> <p>183.3 - Management member to replace member that left, TBD</p> <p>184.4 - A question was asked that despite CLGW money issue, could there be training on bed bugs prevention and post handling? All will be included in policy which is the process of being created. Potential training to be deferred until the new fiscal year</p> <p>184.5 - Official Weekly Checklist for the Sprinkler System? Some sites are using a checklist. Committee member to get it from another home and pass it along. It will also be added to the forms section on the intranet.</p> <p>184.6 - Determined meeting dates and minute takers set for 2024</p> <p>184.7 Question regarding Carbon Dioxide Monitors. CO2 if there are certain number of people in rooms monitor shows high levels. Suggestion to put in a maintenance ticket to investigate causes and possible solutions to increase ventilation. More information needed to determine severity of issues. Carbon monoxide: Question about how often to replace the CO detectors. Units should indicate date to replace. If unsure, then replace.</p> <p>184.8 Eyewash: Question about operating manual for eyewash station. There should be a wall sticker advising of process for use. They should be tested as they are part of Monthly Site Inspections.</p> <p>184.9 - Day sites and Monthly inspections during temporary suspension. If there are DSP's working in the locations, the monthly H&amp;S inspections need to continue. Passport or SIL DSP's working at each location will have to become site reps and complete the monthly inspections. JHSC members to follow up after DSP movement has been completed.</p>

		184.10 - Air purifying units to be continued being used.
6.	Monthly Inspections and Inspections Concerns	As above
7.	Workplace Accident & Injury Reports Hazard Reports Violence in the Workplace Reports	Since the last meeting: 2- workplace accidents/injuries 0 - Hazard reports 4 - violence in the workplace
8.	Review of Rep List	Deferred to January meeting
9.	Other Business/Info	
10.	Adjournment	3:50pm

Next meeting: Jan 10, 2024, 1:30-4 on Teams  
(Chair: Cheryl Bourque-Turner, Minutes: Sandra Livingstone)

  
Cheryl Bourque-Turner – Co-Chair

  
Jodie Lind – Co-Chair