

Vision: People with developmental disabilities live their best life.

Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.

Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence

Attendees: Joan Beauregard, Rodrigo Arango, Michele Williams-McNeil, Jason Thornton, Cheryl Bourque-Turner, Jodie Lind, Ladonna Ireland

Regrets: Kayla Anderson, Sandra Livingstone, Meigan Tindal, Cindy Moir

Chair: Jodie Lind

Recorded by: Michele Williams-McNeil

	AGENDA ITEM	MINUTES
1.	Call to Order	1:30pm
2.	Approval of Agenda	Approved
3.	Approval of Previous Minutes (Mtg dated May 10, 2023)	Need to add meeting number 180 to minutes OVID 19, and IPAC
4.	Business Arising from Previous Minutes	
162.1	COVID-19 Process for JHSC and IPAC - ongoing-update	<ul style="list-style-type: none"> • Piloting micro fibre cloths at 1 location. Only 2 products used for cleaning now. Sanibet and peroxide, both from BETCO. • 15 homes have received the new laundry detergent and fabric softer. Before more homes receive them, CLGW is waiting to use up what we currently have in stock. • NO more buying cleaning and laundry products from grocery store • Masks are no longer required but recommended for source control. Ex, vehicle, bathing, high risk exposure. Perform a Personal Care Risk Assessment before performing tasks to determine which PPE is needed. • A DSPs can return to work after testing positive with improving symptoms for 24 hours. For gastrointestinal symptoms DSPs need to be off for 48hrs after last symptom. • No longer need to do daily health checks for PWS unless they are symptomatic, reports not feeling well, PWS is a high-risk contact, outbreak in the home or an increase in community outbreak. Forms will be online when needed. Regular cleaning on daily check list. If there is a PWS that is symptomatic, you will also bring out the cleaning form as well. • A Cleaning and Disinfecting Handbook is in the process of being created.

163.7	Violence in the Workplace Surveys	<ul style="list-style-type: none"> Completed Dec 2022 Committee will be addressing in September 2023 meeting
177.3	Training for DSPs to become H&S Rep	<ul style="list-style-type: none"> reviewed revised Monthly Inspection form (SA14) Revisions will be completed and uploaded when ready.
178.1	2023 Committee Goals and Recommendations	<p>on-going:</p> <ul style="list-style-type: none"> Violence in the Workplace trends-September Asbestos Awareness-Committee completed Bed bug education-ongoing, to be completed by September. Policy being created will be titled Pest Control and will include cockroach education. Mattress covers needed for all mattresses, including DSPS. Overnight Staff bedding should stay and be washed on site. Psychological Health & Safety, and Cope with Hope. Update to be given at Sept meeting Vehicle circle check form to be revised (SA07) – committee to look for video. Video would be out of date and need updating if used. HR36 form will be updated. When staff are trained, part of the site training is doing a circle check of the van. At this time both staff are signing off that they have been shown all the technicalities and operations of the specific van on site. ex, check oil, washer fluid, how to work the lift, unique operations of that van.
178.3	Policy reviews for 2023	<ul style="list-style-type: none"> G250, G210. Discussed and agreed upon any changes. G260, G310 to be discussed at September meeting Reminder that we are a scent free agency. Any allergies in the home with PWS or DSPs shall be posted at the entrance of the home. No names will be included. Between Supervisor and DSP to agree upon documentation and post. All policies and procedures regarding the above will be reviewed, completed, and posted.
178.5	Roles and Responsibilities	<ul style="list-style-type: none"> completed, will be sent to all sites with minutes Added to HR36. JHSC reps to send to site REPS
5.	New Business	
181.1	SharePoint for JHSC	<ul style="list-style-type: none"> SharePoint, up and running. Committee will go to share point to view Policies and Procedures and update, and review. Committee members will go on Share point to update Rep List for their site.
181.2	Footwear Policy	<ul style="list-style-type: none"> Refer to current Footwear Policy and wearing the correct footwear. Will be reviewed for when and where to be properly protected. Please remember that water shoes should also be a non-slip hard sole. This will be added to the policy for clarification

181.3	Freezer Temps on Nightly Check List	<ul style="list-style-type: none"> Freezer temps should be -18C or colder. Fridge temp should be 4C. There should be thermometers in all fridge and freezers. Changes made on SA16 and posted online
6.	Monthly Inspections and Inspections Concerns	<ul style="list-style-type: none"> No concerns can never be too informative on the inspections. Be clear, and descriptive including locations
7.	Workplace Accident & Injury Reports/Hazard Reports/Violence in the Workplace Reports	<ul style="list-style-type: none"> Violence in the workplace - 5 since meeting on May 10th
8.	Review of Rep List	<ul style="list-style-type: none"> If you as a site rep are stepping down and or taking time off, please contact your JHSC rep. You will need to be replaced even if it is temporary. Back-ups are to step in and do monthly Inspections when Site Reps are not there.
9.	Other Business/Info	<ul style="list-style-type: none"> Acknowledging Health and Safety, having a specific week of awareness. Recognition of Reps. Will review in October after IPAC week. Possibly week in May 2024 and or at Rep training. (181.3)
10.	Adjournment	<ul style="list-style-type: none"> 3:30 pm


 Cheryl Bourque-Turner
 Co-Chair


 Jodie Lind
 Co-Chair

Next Meeting: Wednesday September 13, 2023 1:30 - 4pm via Teams

Chair- Cheryl Bourque-Turner

Minutes – Meigan Tindal