

# Relief Schedule

Relief must work two (2) direct support shifts within four (4) pay periods

Pay Period Start Date	Pay Period End Date
Dec 14 2023	Feb 7 2024
Dec 28	Feb 21
Jan 11 2024	Mar 6
Jan 25	Mar 20
Feb 8	Apr 3
Feb 22	Apr 17
Mar 7	May 1
Mar 21	May 15
Apr 4	May 29
Apr 18	Jun 12
May 2	Jun 26
May 16	Jul 10
May 30	Jul 24
Jun 13	Aug 7
Jun 27	Aug 21
Jul 11	Sep 4
Jul 25	Sep 18
Aug 8	Oct 2
Aug 22	Oct 16
Sep 5	Oct 30
Sep 19	Nov 13
Oct 3	Nov 27
Oct 17	Dec 11
Oct 31	Dec 25
Nov 14	Jan 8 2025
Nov 28	Jan 22
Dec 12	Feb 5
Dec 26	Feb 19
Jan 9 2025	Mar 5

As per our collective agreement, Relief employees must work two (2) direct support shifts in four (4) consecutive pay periods. These pay periods are revolving. The dates provided indicate Relief employees need to work two (2) shifts between each start and end date on a continuous basis.

Example:

If an employee worked December 16, 2023, and January 12, 2024, they would fulfill their requirement for the period of Dec 14, 2023 to Feb 7, 2023. The day worked on January 12, 2024 would also count towards the period of Dec 28 to Feb 21.

Collective Agreement Article 11.06 (g)

11.06 Seniority shall be lost, and an Employee shall be deemed to quit their employment with the Employer if they:

- g) In the case of a Relief employee, does not work a minimum of two (2) direct support shifts for four (4) consecutive pay periods, provided shifts were offered during that period. Relief Employees can request via their immediate supervisor to train/orient at alternate programs which may be approved based on operational needs.