

Vision: People with developmental disabilities live their best life.
Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.
Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence

Attendees: Jodie Lind, Cheryl Bourque-Turner, Joan Beauregard, Kayla Anderson, Meigan Tindall, Michele Williams-McNeil, Sandra Livingstone, Jason Thornton, Cindy Moir, Rodrigo Arango, Sandra MacDonald

Chair: Cheryl Bourque-Turner
Recorded by: Sandra Livingstone

	AGENDA ITEM	MINUTES
1.	Call to Order	o 1:38pm
2.	Approval of Agenda	o Approved with correction to 184.8 to 183.8 & with addition of 184.5 - Goals
3.	Approval of Previous Minutes: (Mtg #183 dated Nov 15, 2023)	o Approved
4.	Business Arising from Previous Minutes	
162.1	COVID-19 Process for JHSC and IPAC -ongoing-update	<ul style="list-style-type: none"> • Revisit IPAC in Jan 2024 to determine fit within H&S, role of champion, framework of information flow o Information from Public Health is coming to Management Co-chair of H&S. Updates will be sent to the sites as they come in. o An updated list of cleaning supplies will be sent to sites – currently being updated (form Sa04b) o JHSC is hearing Ileostomy training is required at one site
163.7	Violence in the Workplace Surveys	<ul style="list-style-type: none"> • Results from 2023 survey – how to move forward o 239 responses received and being sent to supervisors to review o Psychosocial H & S committee to be developed with update for March 2024
178.1	2023 Committee Goals and Recommendations	• Pest Policy - to be reviewed at next meeting
178.3	Policy reviews for 2023	o completed
181.4	Health & Safety Awareness weeks	Oct 2024 for IPAC <ul style="list-style-type: none"> o May for H&S – Site Rep training o Healthy Workplace Month for October 2024
183.1	Policy Review for 2024	List on SharePoint and names from JHSC to be added
183.3	Management member to replace member that left	Deferred to next meeting
183.7	Carbon Dioxide Monitors	Maintenance fixed concern at Mount Forest base Questions are coming in about use of them at sites, going to gather more info

183.8 SL	Eye Wash Station Stickers	Instructions for eye wash station to be created for maintaining eye wash cups
5.	New Business	
	184.1	Annual review of G100 and G500 <ul style="list-style-type: none"> o Sent to Cindy Kinnon to be signed o Will be laminated and sent to sites
	184.2	Cockroaches <ul style="list-style-type: none"> o To be added to Pest control policy
	184.3	Snow removal <ul style="list-style-type: none"> o Pathway is to be shoveled from all exits to the front of sites in case of fire so DSPs are available at the safe meeting location for Emergency Services when they arrive
	184.4	Normalizing Risk Behaviours <ul style="list-style-type: none"> o Discussion around BSP, Risk behaviour form, and violence report
	184.5	Goals for 2024 <ul style="list-style-type: none"> o Pest Control policy o Psychosocial H & S committee o Safe Food Handling course
6.	Monthly Inspections and Inspections Concerns	<ul style="list-style-type: none"> o Day sites will need reps o Some inspections for December were missed
7.	Workplace Accident & Injury Reports Hazard Reports Violence in the Workplace Reports	Review for 2023 for all reports <ul style="list-style-type: none"> o 1 kitchen injury o 2 strike/caught o 5 assaults by PWS o 4 slip/trips/falls
8.	Review of Rep List	<ul style="list-style-type: none"> o JHSC reps will be reaching out to sites that don't have a rep or backup rep to implement reps. o Everyone is to check the list to ensure there is a rep and a backup rep for each site
9.	Other Business/Info	<ul style="list-style-type: none"> o JHSC emails, names, and phone # were updated on list.
10.	Adjournment	<ul style="list-style-type: none"> o 3:45p

Next Meeting: Wednesday March 20, 2024 1:30 – 4pm - Microsoft Teams
Chair- Jodie Lind Minutes – Rodrigo Arango


Co- Chair – Jodie Lind


Co-Chair – Cheryl Bourque-Turner