

*Vision: People with developmental disabilities live their best life.*

*Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.*

*Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence*

**Attendees:** Jodie Lind, Cheryl Bourque-Turner, Kayla Anderson, Meigan Tindall, Michelle Williams-McNeil, Sandra Livingstone, Sandra MacDonald, Rodrigo Arango

**Regrets:** Joan Beaugard, Jason Thornton, Cindy Moir

**Chair:** Jodie Lind

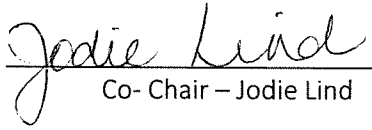
**Recorded by:** Rodrigo Arango

	<b>AGENDA ITEM</b>	<b>MINUTES</b>
1.	Call to Order	o 1:30pm
2.	Approval of Agenda	o Approved
3.	Approval of Previous Minutes: (Mtg #184 dated Jan 10, 2024)	o Approved
4.	<b>Business Arising from Previous Minutes</b>	
162.1	COVID-19 Process for JHSC and IPAC -ongoing-update	<ul style="list-style-type: none"> <li>o Updated cleaning supplies, form Sa04b, name changed to Cleaning &amp; Disinfecting form, will be on H&amp;S Tab &amp; then SDS link.</li> <li>o Laundry detergent “Accelerator” &amp; Fabric Softener WHIMS Symbols and ingredients on product labels are concerning. JHSC Members to investigate why purchase and ensure is ecofriendly.</li> </ul>
163.7	Violence in the Workplace Surveys	o Results will be sent to supervisors, for three weeks to summarize, then summaries to next JHSC meeting on May 8 <sup>th</sup> to start at noon to work on them.
178.1	2023 Committee Goals and Recommendations	o Pest Policy - to be moved to 184.5 Goals for 2024
184.5	Goals for 2024	<ul style="list-style-type: none"> <li>o Pest policy</li> <li>o Psychosocial H &amp; S committee, composed of five frontline staff and four management. Whomever is interested, express it to Union Management, some questions will be asked and depending on answer they will be selected or not.</li> <li>o Safe Food Handling course - It is important for staff who cook for PWS to know at least the basics. Find a way to train staff not too costly.</li> </ul>
181.4	Health & Safety Awareness weeks	<ul style="list-style-type: none"> <li>o May for H&amp;S – Site Rep training. Mental Health instead of Wellness matter, hazards, overworked, the psychosocial committee, think of other topics for the coming training. Dates: May 29<sup>th</sup> Guelph, June 12<sup>th</sup> Harriston.</li> <li>o Healthy Workplace Month for October 2024. Fun Activities once a week will be sent to Staff’s email. JHSC Members will come up with ideas.</li> </ul>

183.1	Policy Review for 2024	<ul style="list-style-type: none"> <li>o March 2024 - G120 JHSC Terms of Reference</li> </ul>
183.3	Management Member replacement	<ul style="list-style-type: none"> <li>o Building and Vehicle Manager has agreed to be a member</li> </ul>
183.7	Carbon Dioxide Monitors	<ul style="list-style-type: none"> <li>o It is a useful tool to know when CO2 levels are too high</li> </ul>
183.8	Eye Wash Station Stickers	<ul style="list-style-type: none"> <li>o Instructions on how to use the eyewash station must be posted besides where the eyewash station is located and, in the H&amp;S binder.</li> <li>o Eyewash station must be hooked up directly to the water supply line. If it is hooked up to the feeding line of the BETCO Unit, the BETCO unit must be unhooked before using the Eyewash station.</li> </ul>
184.4	Normalizing Risk Behaviors	<ul style="list-style-type: none"> <li>o A document is being created to distinguish when to fill out a Behaviour Report or ABCs. Violence in the Workplace forms are to be filled out when a staff feels threatened or have to use any of the NCI techniques.</li> </ul>
5.	New Business	
185.1	Naloxone Kits	<ul style="list-style-type: none"> <li>o Employer is legally obligated to supply the kits to staff, If they are aware of the following three scenarios: 1. There is a risk of a worker opioid overdose. 2. There is a Risk that a worker overdoses while in a workplace where they perform work for your business. 3.The risk of an opioid overdose is from a worker that performs work for your business. If one of them is not present, then the employer does not need to comply.</li> <li>- <a href="http://www.ontario.ca/page/naloxone-workplace">www.ontario.ca/page/naloxone-workplace</a></li> <li>- <a href="http://www.wsps.ca/resource-hub/articles/new-naloxone-requirements-do-you-need-to-comply-your-top-questions-answered">www.wsps.ca/resource-hub/articles/new-naloxone-requirements-do-you-need-to-comply-your-top-questions-answered</a></li> <li>o Staff must disclose to HR and then kits will be on site</li> <li>o For information about Free Naloxone kits training, go to: <a href="http://pshsa.ca/hazards-resources/naloxone-kits-in-ontario-workplaces">pshsa.ca/hazards-resources/naloxone-kits-in-ontario-workplaces</a></li> </ul>
185.2	Lift checklist forms created	<ul style="list-style-type: none"> <li>o For Lifts inside – ceiling and Hoyer (portable) lifts A checklist will be created and found on the forms tab</li> </ul>
185.3	First Aid Books for Kits	<ul style="list-style-type: none"> <li>o They are available at Admin Reception Desk</li> </ul>
185.4	Monthly Inspection Form SA14 - updates	<ul style="list-style-type: none"> <li>o Changes in all sections of the form working on it to make it clearer and better</li> </ul>
6.	Monthly Inspections and Inspections Concerns	<ul style="list-style-type: none"> <li>o Workplace H&amp;S Rep. to report to the corresponding JHSC member when they are leaving the position</li> </ul>
7.	Workplace Accident & Injury Reports Hazard Reports Violence in the Workplace Reports	<ul style="list-style-type: none"> <li>o One Staff still off recovering from a critical injury.</li> <li>o No hazard Reports.</li> <li>o Violence in the workplace reports: 5 Strikes and Grabs; 4 Physical threats; 4 Verbal Abuse; 1 Critical injury (some were a combination of them)</li> </ul>
8.	Review of Rep List	<ul style="list-style-type: none"> <li>o Posting date on the form</li> <li>o A new Rep List will be sent out soon</li> </ul>
9.	Other Business/Info	<ul style="list-style-type: none"> <li>o Vehicle Circle Check form to be looked at to ensure all has been captured</li> </ul>

10.	Adjournment	o 3:50 pm
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Next Meeting: Wednesday May 8, 2024 1:30 – 4pm - Microsoft Teams  
Chair- Cheryl Bourque-Turner Minutes – Kayla Anderson

  
Co-Chair – Jodie Lind

  
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