

Vision: People with developmental disabilities live their best life.
Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.
Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence

Attendees: Cindy Moir, Jodie Lind, Sandra Livingstone, Joan Beauregard, Meigan Tindall, Mary-Lynn HamblyZeinstra, Michele Williams-McNeil, Jason Thornton, Preet Kohli

Regrets: Cheryl Bourque-Turner, Rodrigo Arango

Chair: Jodie Lind

Recorded by: Sandra Livingstone

NO.	AGENDA ITEM	MINUTES
1.	Call to Order	o 1:36p
2.	Approval of Agenda	o approved
3.	Approval of Previous Minutes: (Mtg #185 dated March 20, 2024)	o approved
4.	Business Arising from Previous Minutes	
162.1	COVID-19 Process for JHSC and IPAC -ongoing-update	<ul style="list-style-type: none"> o Update on Laundry/fabric softener - the one-shot system requires to drill into machine for set-up which voids warranty. CLGW is looking for at getting Ready to Use laundry detergent and SDS will be supplied o Talk to your JHSC rep and/or supervisor if there any ongoing laundry issues at your site so they can be addressed
163.7	Violence in the Workplace Surveys - 2023 follow up	o deferred
184.5	Goals for 2024	<ul style="list-style-type: none"> o Pest Control policy - deferred o Psychosocial H & S committee – discussion about what committee will work on and how it will fit with JHSC. Candidates for committee to be chosen shortly o Safe Food Handling course - courses can be found on-line. Still looking to find 1 that will best fit CLGW. Two Committee members will be looking at the Safe Food Handling Policy and make suggestions for updating.
181.4	Health & Safety Awareness weeks	<ul style="list-style-type: none"> o May for H&S – Site Rep training – moved to October. Save the date invites to go out. o Healthy Workplace Month for October 2024 – discussion about what JHSC would like to do for this month.
183.3	Management Member replacement	o Welcome to new member
185.2	Lift Checklist Forms	o Discussion about what forms are being used. New form will be available online for all sites to use so it's consistent across all sites

185.3	Monthly Inspection Form SA14 update	<ul style="list-style-type: none"> o New form is online – please ensure everyone is using the “most up-date” form. o There was discussion of adding a section for supervisors to complete that includes the amount of violence in workplace, Hazard Reports, and Accident/ Injury that have occurred during that month at the site. This is to help JHSC Member to have a better idea of what is happening at their sites
184.4	Normalizing Risk Behaviors	<ul style="list-style-type: none"> o deferred
5.	New Business	
186.1	Smoke-Free Work Environment - Policy D830	<ul style="list-style-type: none"> o Discussion on does it need updating and what section is the best fit for this policy – to be reviewed
186.2	Risk Assessment at Site	<ul style="list-style-type: none"> o A Risk assessment was completed at a site o Risk assessment will be discussed at the next meeting
6.	Monthly Inspections and Inspection Concerns	<ul style="list-style-type: none"> - Discussion about where eye wash stations are located and if being behind a locked door is best case scenario. Making sure it’s also near a place where feces is cleaned off material. Need to complete a review of location at each site especially in light of MOL inspections and orders being issued - HEPA FILTERS – many sites are not using them anymore. JHSC was informed that it is now optional to use them UNLESS there is an COVID outbreak or other illnesses in the home. If it is regularly being used, the home is to put in a maintenance ticket to have the filters replaced. If not using it, please state so on the monthly inspections.
7.	Workplace Accident & Injury Reports Hazard Reports Violence in the Workplace Reports	<p>Since the last meeting in March 2024</p> <ul style="list-style-type: none"> o VIWP -12 o Hazards – 0 o Accident/Injuries - 0
8.	Review of Rep List	<ul style="list-style-type: none"> o On-going
9.	Other Business/Info	
10.	Adjournment	3:25p

Next Meeting: Wednesday July 10, 2024, 1:30 – 4pm - Microsoft Teams
Chair- Cheryl Bourque-Turner Minutes – Michele William McNeil


Co- Chair – Jodie Lind


Co-Chair – Cheryl Bourque-Turner