

Vision: People with developmental disabilities live their best life.

Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.

Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence

Attendees: Shannon Cousineau, Jodie Lind, Joan Beauregard, Meigan Tindall, Sandra MacDonald, Sandra Livingstone, Angela Korn, Mary-Lynn HamblyZeinstr, Preet Kohli, Michele Williams McNeil

Regrets: Cheryl Bourque-Turner

Chair: Jodie Lind

Recorded by: Sandra Livingstone


	AGENDA ITEM	MINUTES
1.	Call to Order	<ul style="list-style-type: none"> 1:35pm
2.	Approval of Agenda	<ul style="list-style-type: none"> approved
3.	Approval of Previous Minutes: (Mtg #191, March 19, 2025)	<ul style="list-style-type: none"> approved
4.	Business Arising from Previous Minutes	
162.1	COVID-19 Process for JHSC and IPAC -ongoing-update	<ul style="list-style-type: none"> Process for Changing Furnace Filters <ul style="list-style-type: none"> Video has been created and will be sent to JHSC members to review Written instructions will be sent out via email and printed copy. Will also be placed on the resource tab for quick access sites to change furnace filters every May and Nov Household Cleaning Group - supply list to be created, supply chain is still being researched - deferred
163.7	Violence in the Workplace Surveys 2024	<ul style="list-style-type: none"> They have been reviewed by supervisors JHSC to meet June 18 to review – will look for trends and ideas for training
181.4	Health & Safety Awareness weeks	<ul style="list-style-type: none"> Site Rep Training – October 2025 – SharePoint Folder has been created for ideas <ul style="list-style-type: none"> Ideas to be added to the file by JHSC Healthy Workplace Month – October 2025 <ul style="list-style-type: none"> Ideas to be created for this month by JHSC
183.1	Footwear	<ul style="list-style-type: none"> Updates to our policy will be made to take into account when DSPs are at locations where there is a specific footwear policy enforced i.e. trampoline park
186.1	Smoking on sites - Policy D830	<ul style="list-style-type: none"> Does it belong in H&S or HR – will be making recommendations to update and move this policy to H&S
186.2	Risk Assessments at a Site(s)	<ul style="list-style-type: none"> Deferred Policy and Procedure is in the process of being

		<ul style="list-style-type: none"> created SLT will be in touch with PSHSA for guidance around obligations
187.2	Psychological Health and Safety Committee	<ul style="list-style-type: none"> Met and brainstormed the common themes identified in the survey results Email will be sent out with an update to all employees
188.1	Short Staffing at Sites/Had to Stay	<ul style="list-style-type: none"> deferred
190.1	Goals for 2025	<ul style="list-style-type: none"> Pest Policy - deferred Safe Food Handling – UofG student reviewed our safe food handling policy & went to visit a few sites. He created a document and a PowerPoint presentation. This will be reviewed by JHSC members. A recommendation will be sent to SLT for a Policy Change/Update Vehicle Forms – updated and will be available online, updated form has added seatbelt cutter/window breaker – these have been ordered and will be sent to sites that have a vehicle
190.2	Policy Review 2025	<ul style="list-style-type: none"> G180 – Communicable Disease – deferred - to look to ensure it is more generalized not focused just on COVID G190 – Infection Control – deferred G170 – lift – deferred G260 – Distracting Driving - deferred
191.3	Onboarding presentation H&S	<ul style="list-style-type: none"> Most up to date power point to be sent to JHSC members to review and give input.
191.5	Lift Policy G170	<ul style="list-style-type: none"> Mobility in Motion is booked to come to CLGW to train employees. Will look at a train the trainer model for going forward. Ensure forms are being completed by those trained
5.	New Business	
192.1	C545 – Scalding Policy	<ul style="list-style-type: none"> Reviewing policy to reflect process when PWS are living in a multi-dwelling building and temperature at 49 degrees can't be regulated
192.2	Measles	<ul style="list-style-type: none"> Awareness piece that measles is present and info to be sent to all employees
6.	Monthly Inspections and Inspections Concerns	<ul style="list-style-type: none"> DSPs to please reach out to your JHSC rep if the rep of the site is no longer working there and workplace inspection needs to be completed. Mould – an environmental assessment was completed at one site where mould was found. There will be further testing on May 9. Suggestions were sent to the site on ways to assist with moisture reduction. Plans on how to rectify issue have been made. Concern was raised about making sure documentation is being completed at a specific site that sees behaviors when the van is gone from the site
7.	Workplace Accident & Injury Reports Hazard Reports Violence in the Workplace Reports	<ul style="list-style-type: none"> Jan – May – slip/trip/fall x6 Hazard report – 1 (Mar – May) Violence in the workplace – 16 reports (Mar – May)

	Critical Injury Review of Data	<ul style="list-style-type: none"> Critical Injuries – 0 (Mar – May)
8.	Review of Rep List	<ul style="list-style-type: none"> updated
9.	Other Business/Info	<ul style="list-style-type: none"> Vehicle maintenance Care info will be coming soon. This system is similar to maintenance care where employees can put in a ticket related specifically to vehicle maintenance ie: oil change, tires etc WHMIS – new system coming soon for training employees
10.	Adjournment	<ul style="list-style-type: none"> 3:45pm

Next Meeting: Wednesday July 9, 2025, 1:30 – 4pm - Microsoft Teams/Fergus Conference Room
Chair- Cheryl Bourque-Turner Minutes – Angela Korn


Jodie Lind – Co Chair


Cheryl Bourque-Turner – Co Chair