

EMAIL TO ALL EMPLOYEES – Sent August 6, 2025

The purpose of this email is to share important information following a directive from Wellington Dufferin Guelph Public Health and to request your cooperation in maintaining a safe and healthy environment across all of our services and settings.

Public Health issued a mandate requiring all employees working in organizations with congregate settings (group living, etc.) to provide proof of immunization against measles.

Measles is a highly contagious virus that poses serious health risks, especially to vulnerable individuals. Immunization helps prevent outbreaks, reduces the risk of service disruptions, and supports the continued safety and stability of our programs.

To support this effort, we require that all employees:

- Locate and review immunization status for two documented doses of the MMR (Measles, Mumps, Rubella) vaccine.
  - Submit a copy of your immunization record as soon as possible to [hr@clgw.ca](mailto:hr@clgw.ca) by September 19, 2025
  - If you do not have proof of immunization and were born after 1981 you may be able to access your immunization records at:
    - Visit ICON (Immunization Connect Ontario):  
<https://wdgph.icon.ehealthontario.ca>  
Use your Ontario Health Card or request an Ontario Immunization ID (OIID) and view, print or update your immunization history
- OR**
- Please consult with your family physician to determine if you have your immunization records on file. If not, the family physician will determine if you require a blood test (serology) to determine immunity and/or whether another vaccination is required. A letter is attached to this email for your physician.

We are gathering this information to have on file in the event of a measles outbreak / exposure to ensure that we advise Public Health properly and follow the appropriate guidance related to immunization status to ensure everyone's health and well-being.

There will be information provided on the requirement and process of gathering information regarding the people we support and their immunization information.

Please visit the CLGW Admin website for additional information including a memo from Wellington Dufferin Guelph Public Health and a FAQ (Frequently Asked Questions) document. Go to the HR tab and click on Measles Information.

Attached is a copy of policy D305 Measles Immunization Requirement.

If you have any questions, please send an email to [hr@clgw.ca](mailto:hr@clgw.ca).

Angela