

*Vision: People with developmental disabilities live their best life.*

*Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.*

*Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence*

**Attendees:** Jodie Lind, Cheryl Bourque-Turner, Shannon Cousineau, Sandra Livingstone, Joan Beauregard, Michele Williams-McNeil, Meigan Tindall, Angela Korn, Mary-Lynne Hambley Zeinstra

**Regrets:** Sandra MacDonald, Preet Kohli

**Chair:** Cheryl Bourque-Turner

**Recorded by:** Jodie Lind

	AGENDA ITEM	MINUTES
1.	Call to Order	1:37 pm
2.	Approval of Agenda	approved
3.	Approval of Previous Minutes: (Mtg #192 May 14, 2025)	approved
4.	Business Arising from Previous Minutes	
162.1	COVID-19 Process for JHSC and IPAC -ongoing-update	<ul style="list-style-type: none"> <li>Household Cleaning Group – meetings have not been happening lately.</li> <li>COVID - provincial government not monitoring wastewater but federal government is – they are projecting the fall season will have some outbreaks</li> <li>CLGW is in the process of ensure all expired PPEs are removed from sites and proper level of supplies are at sites.</li> <li>H&amp;S will be sending out memo 1) regarding measles and COVID regarding PPE and reinforcing CLGW Policies and Procedures and forms around outbreaks. 2) homes to ensure they have checked supplies of PPE and cleaning supplies 3) list of cleaning supplies that are be used at sites (SA04b)</li> <li>N95 fit testing – still needs to be done. Centre and North Wellington will be trying to get all staff caught up. Guelph will be a work in progress</li> <li>CLGW will check with WGPUH regarding antigen tests and availability</li> </ul>
163.7	Violence in the Workplace Surveys 2024	<ul style="list-style-type: none"> <li>Meeting was held in June 2025.</li> <li>Went over the findings</li> <li>Next meeting will have the summary of the findings to come up with goals for 2026</li> </ul>
181.4	Health & Safety Awareness weeks	<ul style="list-style-type: none"> <li>Site Rep Training – has been changed to April 2026</li> <li>Healthy Workplace Month – October 2025</li> </ul> <p>Information/activities will start going out once a week for the month of October -</p>

183.1	Footwear	<ul style="list-style-type: none"> <li>• Updates are done and will be sent to SLT</li> </ul>
186.1	Smoking on sites - Policy D830	<ul style="list-style-type: none"> <li>• Recommendation was completed and to be sent to SLT</li> </ul>
186.2	Risk Assessments at a Site(s)	<ul style="list-style-type: none"> <li>• deferred</li> </ul>
187.2	Psychological Health and Safety Committee	<ul style="list-style-type: none"> <li>• Take a Break Campaign completed</li> <li>• Next phase is communication within the agency</li> <li>• Will look at using UKG as one avenue in sharing updates to policies</li> <li>• Committee to meet next month</li> </ul>
188.1	Short Staffing at Sites/Had to Stay	<ul style="list-style-type: none"> <li>• Deferred</li> </ul>
190.1	Goals for 2025	<ul style="list-style-type: none"> <li>• Pest Policy - deferred</li> <li>• Safe Food Handling – deferred</li> <li>• Vehicle Forms – completed and on-line, sent to sites</li> </ul>
190.2	Policy Review 2025	<ul style="list-style-type: none"> <li>• G180 – Communicable Disease – deferred</li> <li>• G190 – Infection Control - deferred</li> <li>• G170 – Lift – reviewed and will be updated into Forms.</li> <li>• G260 – Distracted Driving – deferred</li> </ul>
191.3	Onboarding presentation H&S	<ul style="list-style-type: none"> <li>• Suggested changes were forwarded by committee members. Presentation to be updated</li> </ul>
192.2	Measles	<ul style="list-style-type: none"> <li>• General information will be sent out</li> <li>• It was not CLGW directive but that of WDGHU</li> <li>• If an exposure/outbreak and DSP have not handed in their immunization, they will be off for 21 days. If not sick for the exposure, DSP will not be able to use their sick bank but are able to utilize their vacation bank</li> <li>• For those that have not handed in their documents, HR will be doing a follow-up asking where people are at (ie. Waiting on doctor appointment, waiting on results).</li> <li>• There will be some follow-up with WDGHU regarding those individuals that are not immune and waiting on 2<sup>nd</sup> dose</li> </ul>
5.	New Business	
193.1	H&S roles and responsibilities document	<ul style="list-style-type: none"> <li>• Will be sent out to committee to review</li> <li>• Feedback due at the end of October back to the co-chairs</li> </ul>
193.2	Holody Home Flooring	<ul style="list-style-type: none"> <li>• Concerns about being a H&amp;S issue – it's vinyl flooring and it's ripped in front of computer, and a couple of PWS have stumbled. There are currently computer mats to cover the holes</li> <li>• Has been a hazard report handed in within the past year</li> <li>• CLGW has been putting in some funding requests for repairs but there has been no word yet if approved</li> </ul>
193.3	Signing of JHSC minutes	<ul style="list-style-type: none"> <li>• Minutes going forwarded, DSP will need to sign that they have read the minutes. There will be signature chart added to the end of the minutes.</li> </ul>
193.4	Ergonomic Assessment at Peachtree	<ul style="list-style-type: none"> <li>• A member of OHCOV will be at Peachtree to do an ergonomic assessment for staff.</li> </ul>

