

*Vision: People with developmental disabilities live their best life.*

*Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.*

*Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence*

**Attendees:** Joan Beauregard, Jodie Lind, Cheryl Bourque-Turner, Shannon Cousineau, Michele Williams McNeil, Sandra Livingstone

**Regrets:** Angela Korn, Preet Kohli, Meigan Tindall, Sandra MacDonald, Mary-Lynne HamblyZeinstra

**Chair:** Jodie Lind

**Recorded by:** Cheryl Bourque-Turner

	<b>AGENDA ITEM</b>	<b>MINUTES</b>
1.	Call to Order	
2.	Approval of Agenda	• approved
3.	Approval of Previous Minutes: (Mtg #193, Sept 17, 2025)	• approved
4.	Business Arising from Previous Minutes	
162.1	Infection Control process -ongoing-update	<ul style="list-style-type: none"> <li>• Household Cleaning Group – no update</li> <li>• Continue to monitor PPE expiry dates and adequate supply available at each site</li> <li>• N95 mask testing is ongoing</li> <li>• Availability of rapid antigen testing kits – in progress, checking with PH</li> </ul>
163.7	Violence in the Workplace Surveys 2024	<ul style="list-style-type: none"> <li>• Email to go out to all staff re: results of 2024</li> <li>• Action items are in progress</li> <li>• Several items have been addressed</li> </ul>
181.4	Health & Safety Awareness weeks	<ul style="list-style-type: none"> <li>• Site Rep Training – May 2026</li> <li>• H&amp;S awareness week – May 4-9, 2026</li> </ul>
183.1	Footwear	- Updates are done and policy will be updated online
186.1	Smoking on sites - Policy D830	- Update on recommendation to be taken to SLT, committee will review policy in Jan 2026
186.2	Risk Assessments at a Site(s)	- Work in progress
187.2	Psychological Health and Safety Committee	- Meet again in Dec – focus will be on increasing communication at all levels of the agency
188.1	Short Staffing at Sites/Had to Stay	- deferred
190.1	Goals for 2025	<ul style="list-style-type: none"> <li>• Pest Policy -</li> <li>• Safe Food Handling –</li> </ul>
190.2	Policy Review 2025	G180 – Communicable Disease G190 – Infection Control G170 – Lift – need to look at recommendations from OT

		assessment and make sure the policy is up to date G260 – Distracted Driving
191.3	Onboarding presentation H&S	- in progress
193.0	Violence In Workplace Reports Review and Discussion Employee Accidents Hazard Reports Critical Injury	- 15  Unknown for this meeting none none
193.2	Holody Home Flooring	- Concerns about asbestos – being addressed by building manager and flooring company that has been hired to do the work, funds for the floor have been secured through a grant - Lack of communication about what is happening
193.4	Ergonomics assessment at Peachtree	- Went over results of the assessment, improvements in the process of being made
5.	New Business	
194.1	Meeting dates for 2026	- Dates set and meeting invites sent to committee members for the next year
194.2	Roles and resp for H&S reps	- Most info from this document is included in policy G120. Will look at updating this policy in Jan 2026 and can be used for reference and training of new site reps going forward
194.3	First aid kits for IS supports	- Will be best practice for now that each DSP who works in individual supports will have a first aid kit to put in their vehicles. This will be written into policy later in 2026 around expectations. Kits to be distributed in Jan 2026
	Washroom cleaning	- There is a new guideline coming out in Jan 2026 as part of OHSA to keep records of cleaning washrooms. More info to come on this
6.	Monthly Inspections and Inspections Concerns	- starting Jan 2026 we will be uploading monthly inspections into Sharepoint
7	Review of Site Rep List	- ongoing
8.	Other Business/Info	
9	Next meeting	Wed Jan 14, 2026 – Teams/Fergus Conference Room Chair: Cheryl Bourque-Turner Minutes: Angela Korn

Jodie Lind  
Co Chair: Jodie Lind

Cheryl Bourque-Turner  
Co-Chair – Cheryl Bourque-Turner