

Vision: People with developmental disabilities live their best life.
Mission: CLGW connects people with disabilities with opportunities for them to realize their goals.
Values: Nurture Potential – Respect Uniqueness – Uphold Accountability – Pursue Excellence

Attendees: Joan Beauregard, Shannon Coussineau, Angela Korn, Meigan Tindall, Preet Kohli, Mary-Lynne Hambly-Zeinstra, Sandra MacDonald, Jodie Lind, Sandra Livingstone

Regrets: Cheryl Bourque-Turner, Michele Williams

Chair: Jodie Lind

Recorded by: Angela Korn

	AGENDA ITEM	MINUTES
1.	Call to Order	<ul style="list-style-type: none"> 1:38
2.	Approval of Agenda	<ul style="list-style-type: none"> ADD Peachtree recommendations air quality
3.	Approval of Previous Minutes: (Mtg #194, Nov 12, 2025)	<ul style="list-style-type: none"> Approved
4.	Business Arising from Previous Minutes	
162.1	Infection Control process -ongoing-update	<ul style="list-style-type: none"> Household Cleaning Group - survey going out, want to ensure we have a list of all the products currently being used at each site. There is some inconsistency in the products being used. We need to continue to follow requirements from Public Health in regard to use of cleaning products as well.
181.4	Health & Safety Awareness weeks	<ul style="list-style-type: none"> Site Rep Training – May 2026 H&S awareness week – May 4-9, 2026 Identify items to cover at site rep training at next meeting in March.
186.1	Smoking on sites - Policy D830	<ul style="list-style-type: none"> Update on recommendation to be taken to SLT, review policy in Jan 2026 The policy will be moved from HR to Health and Safety
186.2	Risk Assessments at a Site(s)	<ul style="list-style-type: none"> Work in progress No new information--need a better assessment tool
187.2	Psychological Health and Safety Committee	<ul style="list-style-type: none"> Met in December discussing ideas about communication and vertical trust
188.1	Short Staffing at Sites/Had to Stay	<ul style="list-style-type: none"> Deferred
190.2	Policy Review 2025	<ul style="list-style-type: none"> G180 – Communicable Disease - deferred G190 – Infection Control - deferred G170 – Lift – need to look at recommendations from OT assessment and make sure the policy is up to

		<p>date.</p> <ul style="list-style-type: none"> G260 – Distracted Driving
191.3	Onboarding presentation H&S	<ul style="list-style-type: none"> In progress – will review with JHSC for feedback when edits are complete
193.0	Violence In Workplace Reports Review and Discussion Employee Accidents Hazard Reports Critical Injury	<ul style="list-style-type: none"> Workplace Violence report statistics will be on SharePoint by month – for JHSC members to review An employee was attacked by a person we support at a store. The person supported had been doing well. In the past the person was double staffed when out, but this time was out alone. New hires were not aware. The support strategies are being reviewed including the Profile for Risk Prevention. It was discussed that there should be a section about historical risks. Need to look at critical incident stress resources for employees. It seems there is a lot of onus on the employee experiencing critical incident stress to find the resources. Resources could also be used for PTSD if they have been diagnosed by a medical professional.
193.2	Holiday Home Flooring	<ul style="list-style-type: none"> Some issues with the new flooring being addressed and followed up on
193.4	Ergonomics assessment at Peachtree	<ul style="list-style-type: none"> The results of the assessment were reviewed. Improvements are underway.
194.2	Roles and resp for H&S reps	<ul style="list-style-type: none"> Most info from this stand-alone document is included in policy G120. Will look at updating this policy in Jan 2026 and can be used for reference and training of new site reps going forward. Need to review Roles and Responsibilities for Workplace Health and Safety Reps in JHSC SharePoint Site and Policy G120 Also need to review legislation for Joint Health and Safety Committee organization and Health & Safety Reps
194.4	Washroom cleaning -OHSA requirement	<ul style="list-style-type: none"> Need to follow up and figure out how to comply with this new requirement from OHSA. In terms of washroom use for employees working alone, primarily in the community, need to figure out how to make this work
5.	New Business	
195.1	Goals for 2026	<ul style="list-style-type: none"> Pest Policy Safe Food Handling Workplace Violence Policies and procedures for those working alone/individualized supports Emergency Preparedness Plan to be updated Will review Violence in the Workplace Survey from 2025 and come up with other goals for the year
195.2	Carbon Monoxide (CO) Detectors – OHSA requirement	<ul style="list-style-type: none"> Now mandatory to have CO Detectors on every level of a house/site Investigate if it can be combo units and placement – to make sure we are in compliance with fire code

		<ul style="list-style-type: none"> • Smoke detectors - every bedroom must have a smoke detector as well as hallways • Need to consider rental units and make sure smoke alarms and CO detectors are present and working
195.3	G100 and G500	<ul style="list-style-type: none"> • Sent to all committee members to see if there are any updates needed • Need to ensure cyber bullying is included
195.4	SharePoint – Monthly Inspections	<ul style="list-style-type: none"> • Need to understand and communicate the process of posting inspections on SharePoint – monthly inspections still sent to each site for posting on the H&S board. QSS supervisors to upload to SharePoint so all JHSC reps can go there to see the sites they are assigned to
195.5	H&S Binder/Board Table of Contents	<ul style="list-style-type: none"> • Looking at updating the table of contents as things have changed – most things can now be found on the H&S tab on the website. • External assessments such as air quality and generators etc. should continue to be available for JHSC as well as the individual sites.
195.6	Other – Peachtree air quality	<ul style="list-style-type: none"> • Peachtree employee health log sent to worker co-chair – there are still air quality concerns – co-chair to check in with building/vehicle manager and come back to next meeting with info • Hepa filters are still available to be used as needed - need to clarify and communicate this as there was email saying we were not using them anymore
6.	Monthly Inspections and Inspections Concerns	<ul style="list-style-type: none"> • Lots of illnesses recently. Use of Hepa Filters – need to send out info about this and use of a sticker to record when they are being used and when filter needs to be replaced. • Use of cleaning products – do they need to be locked? Need to decide and communicate to all sites. • Eye wash stations – are they near BETCO? • Concern about excessive snow shovelling – particularly bad in Mt Forest when need a path to smoking area. Suggestion to try and stay on top of shovelling. Also acquire electric shovels. • A concern was raised about gripping inside the new van. • New van – Ministry indicated it's hard to push people in the van. Need to look at solutions for this. • Watt street is waiting for a guard to be put in the van when transporting a person we support – in progress • There was concern about some of the Fobs that take time to lock for a safe area. Solid core doors are on order for Watt, and the door frames will need to be secured. • Concerns about mold at Holody Home and Paisley (a different apartment then the previous time). Ceiling shower was turned on for hours. • There was discussion about some apartments in SIL and the state of cleanliness. The Quality Support Supervisors will be inspecting Modifieds but what

		about SIL situations.
7	Review of Site Rep List	<ul style="list-style-type: none"> Changes updated as they occur and JHSC rep knows about them. List goes out quarterly to post at sites
8.	Other Business/Info	<ul style="list-style-type: none"> none
9	Next meeting	Wed Mar 18, 2026 – Teams/Fergus Conference Room

Jodie Lind

Co-Chair: Jodie Lind

Cheryl Bourque-Turner

Co-Chair – Cheryl Bourque-Turner